

COVID-19 safety plan – snapshot

Business name: Brooklin Concrete Products

Division/group: Brooklin Location

Date completed: December 21, 2020

Revision date: February 9, 2021

Measures we're taking - How we're ensuring workers know how to keep themselves safe from exposure to COVID-19

- New information is shared with workers by physically distanced huddle discussions
- Pandemic information with infection prevention and control strategies included in health and safety training , both annual and new hire orientation
- Hand washing instructions at all sinks
- Public Health contact information and guidance information postings

How we're screening for COVID-19

- Passive screening postings at publicly accessible entrances with a screening sign in for brokers/ contractors
- Hard copy screening questionnaires to be completed by all workers before entering the workplace

How we're controlling the risk of transmission in our workplace

Physical distancing and separation

- Barriers placed between staff and publicly accessible areas
- Physical distance signage and decals at publicly accessible entrances/ service counters
- Mandatory masks in publicly accessible areas and work areas where physical distancing is a challenge
- Morning and lunch breaks staggered to reduce group sizes capacity limits on use of lunch room and change areas

Cleaning

- Regular disinfection of high touch surfaces in both publicly accessible areas and plants
- Touchless fixtures installed in the publicly accessible washroom

What we will do if there is a potential case, or suspected exposure to, COVID-19 at our workplace

- Work will be stopped in affected area all workers informed of possible case/ exposure
- This will be followed by a deep clean of the affected area
- Report to Public Health for further direction

How we're making sure our plan is working

- Through regular inspections and review discussions during both weekly operations meetings and the JHSC, we verify that infection prevention and control measures are maintained and complied with .